

ACN 636 811 571 ABN 13256439420 Medicare Provider Number 4589527L
SIRA/WorkCover 11836 WorkSafe VIC 4589522H APHRA PSY0001410015

CONTACT DETAILS

Date		Date of Birth	
Surname			
First name		Middle name	
Address			
		Postcode	
Phone No		Mobile	
Email			
Next Of Kin		Relationship	
Contact No. for next of kin			
GP Name		Provider Number	
GP Address			
GP Phone		Fax	Date of referral
Medicare Number		IRN	
DVA No.		Card - Gold <input type="checkbox"/> White <input type="checkbox"/>	
Workers Compensation Claim No.			
Insurance Company			
Case Manager		Insurance Contact No.	

SUPPORTING YOU TOWARDS A BRIGHTER FUTURE

Psychological Service

As part of providing a focused psychological service to you, Frank Van de Mortel will need to collect and record personal information that is relevant to your current situation. This information collection is a necessary part of the psychological assessment and conducted treatment. You do not have to provide all your personal information, however, this may mean the psychological service may not be able to be provided to you.

Purpose of Collecting and Holding Information

Information is gathered as part of the assessment, diagnosis and treatment of the client's condition and is used by the psychologist. The information is retained in a cloud-based, password protected, encrypted data system to document what happens during sessions. This enables the psychologist to provide a relevant and informed psychological service.

Access to Client Information

You are entitled to access information about you which is kept on file, unless relevant legislation provides otherwise. The psychologist may discuss with you appropriate forms of access.

Confidentiality

Personal information gathered by the psychologist during the provision of psychological service will remain confidential and secure, except where:

1. It is subpoenaed by a Court, or
2. Failure to disclose the information would place you, or another person, at serious or imminent risk, or
3. Your prior approval has been obtained to:
 - a. Provide a written report to a professional or agency, or
 - b. Discuss the material with another person eg parent, employer or if disclosure is otherwise authorised by law.

Fees

The cost of a one hour consultation is \$165.00 which is payable at the conclusion of the session, unless you are a bulk bill or worker's compensation client.

Cancellation Policy

If for any reason, you need to cancel or postpone your appointment, we request 24 hours' notice or you may be charged a \$60 cancellation fee.

Charter for Clients' of Psychologist

The attached Chart explains your rights as a client of a psychologist.

Print Name _____ have read and understood the above consent form. I agree to these conditions for the psychologist service provided by Frank Van de Mortel.

Signature _____ **Date** _____

Please note that if after reading this page you are unsure of what is written, please discuss with the psychologist.

Charter for Clients of Psychologists

All psychologists are legally required to be registered in Australia, which means your psychologist is registered with the Psychology Board of Australia. Your psychologist is also a member of the Australian Psychological Society, the largest professional organisation for psychologists in Australia. These safeguards mean that your psychologist is properly trained and ensures that you receive high quality, ethical service.

As a client of an APS psychologist, you have a right to expect that:

- You will be treated with respect at all times
- Your cultural background and language tradition will be respected
- You will be given a clear explanation of the services you will receive
- You will be asked to give your consent for any service provided by your psychologist prior to the service commencing and as it progresses
- You will receive an explanation about the confidentiality of the service and the exceptional situations where your confidentiality may not be protected
- You will receive a clear statement about fees for your psychologist's services
- There will be a discussion about the estimated number of sessions required to achieve your goals
- You will receive skilled and professional services from your psychologist
- There will be clear goals that you and your psychologist are working toward
- You can ask any questions about the service you are receiving.

NOTE:

If you have any concerns about the above matters, discuss them with your psychologist. If you have concerns about the conduct of your psychologist, you may call either the Psychology Board of Australia on 1300 419 495, or the Australian Psychological Society on (03) 8662 3300.

The Australian Psychological Society Limited

PO Box 38 Flinders Lane
Melbourne VIC 8009 Australia
Telephone (03) 8662 3300
Facsimile (03) 9663 6177